

Guidance Note for the Gypsy and Traveller and Travelling Showpeople Call for Sites

Introduction

As part of the evidence base for the new Local Plan, the Council is seeking potential sites across the district to help meet expected Gypsy, Traveller and Travelling Showpeople needs to at least 2033/34.

To meet this requirement the Council is carrying out a Call for Sites (CfS) and is therefore inviting individuals, landowners or developers to suggest potential sites for Gypsy and Traveller use which are available and suitable for pitches and potentially for transit stopping places together with yards for travelling showpeople.

Any site information obtained will be reviewed and potentially included in an update to the published [Gypsy and Traveller and Travelling Showperson Accommodation Assessment \(2021 update\)](#).

Further Detail

Government has published specific [Planning Policy for Traveller Sites](#) (PPTS) in December 2024 which has the overarching aim of ensuring fair and equal treatment for travellers, in a way that facilitates the traditional and nomadic way of life of travellers while respecting the interests of the settled community.

Local Plans must be prepared with the objective of contributing to the achievement of sustainable development. To this end, they should be consistent with the policies in the National Planning Policy Framework, including the presumption in favour of sustainable development and the application of specific policies in the Framework, and the planning policy for traveller sites (PPTS para 8).

In producing the Local Plan, the Local Planning Authority should:

- a) identify and update annually, a supply of specific deliverable sites sufficient to provide 5 years' worth of sites against locally set targets
- b) identify a supply of specific, developable sites, or broad locations for growth, for years 6 to 10 and, where possible, for years 11-15
- c) consider production of joint development plans that set targets on a cross-authority basis, to provide more flexibility in identifying sites, particularly if a local planning authority has special or strict planning constraints across its area (local planning authorities have a duty to cooperate on planning issues that cross administrative boundaries)
- d) relate the number of pitches or plots to the circumstances of the specific size and location of the site and the surrounding population's size and density
- e) protect local amenity and environment

(PPTS para 10)

Location and Sites

The locational and site requirements for Traveller sites are very similar to general housing, and the Council is keen that sites / yards are:

- Deliverable (within 5 years) or developable (6 years plus).
- Within or adjacent to sustainable settlements – as set out in the current settlement hierarchy (Core Strategy Policy SC4).
- Of a proportionate size to the settlement, its services and infrastructure.
- Suitable for residential use with supporting facilities and with key constraints identified.
- Appropriately served by vehicle access and within good proximity to public transport and active travel routes.

Sites can be either under public or private ownership and this is a District-wide CfS. Sites for submission must be within the administrative area of the City of Bradford Metropolitan District Council (if sites cross the administrative boundary into another local authority area we would also like to know the full extent of the site).

How to submit a site?

This CfS forms part of a wider technical Call for Sites exercise and runs from **Monday 27th October to Monday 24th November 2025 (closes at 5pm)**.

Sites put forward for consideration should ideally be submitted on the [online Call for Sites survey form](#) linked through the Council's website to save administrative time and costs. A separate form should be used for each site. All the questions should be answered as thoroughly as possible. An alternative word form is also available on the [Council's website](#) which can be returned via e-mail or post.

You may wish to use an agent (planning consultant or commercial agent) or an advocate ([Leeds GATE](#) or Planning Aid England) to submit proposals on your behalf.

Any land submitted under this technical Call for Sites process will be subject to a detailed assessment. The submission of a site for consideration does not mean any kind of special planning status or presumption in favour of development, neither does it mean that the Local Plan will contain those sites as specific site allocations.

If submitting a site via email or in hard copy, an Ordnance Survey-based location plan at 1:1250 or 1:2500 scale is required with each submission form. A red line boundary for the promoted site in question must be included on the OS location plan. A blue line boundary must also be included on the OS location plan for all nearby land that is within the same ownership. All accompanying site location plans must be clearly labelled with the promoter's chosen site name.

If you / or your organisation have any further questions about 'Call for Sites' please contact planning.policy@bradford.gov.uk. A member of the team will look to get back to you as quickly as possible.

All submitted data will be treated in accordance with the Council's [Local Plan Privacy Notice](#). If you have any specific questions regarding the Council's use of submitted data please contact the council's Information Governance Team: dpo@bradford.gov.uk.